

Trustees of the Manchester City Library
Hunt Room
Minutes – November 16, 2009

Called to order the Monthly Meeting at 4:04pm.

In Attendance: Trustee Chair Patricia Cornell, Trustees Jack Shea, and Monique Brown. Jeff Hickok, Karen Sheehan Lord, Joanne Barrett, Steve Solomon. Also present Library Director Denise van Zanten, Foundation Chair Dan Scanlon and Head of Technology Lichen Rancourt.

Minutes: Motion was made by Trustee Sheehan Lord to approve October 21st minutes, seconded by Trustee Barrett, all in favor.

Director's Report:

Personnel – No reports of swine flu yet.

West- Motion was made to have the Branch be open 8:30am-5:30pm the day before Thanksgiving by Trustee Sheehan Lord, seconded by Trustee Brown, all in favor.

Technology Policies – The Automation, Computer and Internet policies were discussed by the Trustees. The policies will be called the Technology Policies and removing the costs for printing so its not so specific. The biggest change is to remove the \$10 restriction to use the internet, so if a patron owes us money they are no longer blocked from this service. Some corrections were made and if a patron owes us money they are still blocked from using their library card to check out materials. Motion was made to accept the Technology Policies , all in favor.

UL Editorial – Discussed.

Wish List – Trustees discussed all the items on the wish list. Director van Zanten will update the list with the quotes she received this afternoon and she will take off the numbers next to the items. Motion was made to approve the list with the understanding that it is not prioritized and the numbers will be removed by Trustee Sheehan Lord, seconded by Trustee Solomon.

Polaris – Further discussion at a future meeting with Claudia Mayer, Head of Circulation, about a new feature in Polaris which allows staff to take photos of patrons to become part of their patron records.

ALA – created a new division for Trustees and Fundraising Boards. Director van Zanten added this division to her membership.

Branch Parking – Senior Center will get the additional parking they need from the building behind them that will be torn down. Hopefully this will free up parking at the Branch.

Mayor Elect Ted Gatsas – Director van Zanten had a meeting with him today to get acquainted. He will be looking for a 1.5% budget cut from FY2010. The meeting went well. Trustees will send a congratulatory letter to him.

Foundation Report – Archer Mayor was a great guest. There are 12 energetic board members who will be working on trying to improve donor list and also trying to focus on promoting library services. Library staff members will attend meetings to discuss library services over the coming months and also to give donors a reason to give. Chair Dan Scanlon would like to have more smaller events for donor recognition. There is no Statewide Library Foundation Association at this time as there is for Trustees. Dan Scanlon, the Foundation president, will attend the November 20th staff meeting. Also will speak to the Manchester Young Professionals since they are the largest group in Manchester and library should hold tours. The next meeting of the Foundation will be November 19th.

Old Business – Trustee Hickok asked about the woman that attended the September meeting. She had a challenge to remove the Rome DVD Series that has won numerous of awards due to its immorality. A letter was written to her after review per our policy and she was told this series will be kept in the collection.

New Business – None at this time.

Next meeting December 21st at 4 pm at the Main Library

Motion was made to adjourn by Trustee Brown, seconded by Trustee Sheehan Lord, all in favor.

Adjourned 5:18pm